

OHCRA Concession Agreement

Concession: _____

Representative: _____

Address: _____

Phone: _____

Email: _____

FEES: Concession fee Must Be Received By 7 Days Prior to Event Date

_____ OHCRA Club Vendor: \$100.00

_____ Non-OHCRA Vendor: \$200.00

_____ Non-profit Information Booth: free

CONCESSION POLICIES: Concession fees must be paid in full prior to set-up.

Set-up of booths may **begin at 7:00 a.m.**, and must be **removed by 6:00 p.m.**, on _____, 20____ [“Event Date”]. No overnight set up from the previous day will be allowed. Concessions are responsible for providing, and removing, their own booth, structure, display, etc. **Maximum** tent size is 20 feet x 20 feet. Each concession is responsible for placing all surrounding trash in the OHCRA designated garbage roll-off. Concessions selling perishable food items **are required to obtain, and supply OHCRA with a copy of, a permit from the DOH prior** to set-up. Concessionaire shall be liable for any damage to the building or facilities in connection with this booth. OHCRA may prohibit installation of any exhibit not meeting their approval.

No Concession/Club/Association may provide sales or services without **prior written** permission from OHCRA. This Concession Agreement application must be submitted, **at minimum, one week prior** to Event Date. There is **no late registration** available.

INSURANCE AND LIABILITY: Concessionaire shall carry comprehensive general liability insurance. OHCRA assumes no risk arising from the use of said Premises by Concessionaire; and by the acceptance of this agreement, Concessionaire agrees to indemnify, defend, hold and save harmless OHCRA from any loss or damage. OHCRA assumes no responsibilities whatsoever for any property placed on the Premises, and is hereby expressly released and discharged from any and all liability from any property.

GENERAL:

1. Concession space is subject to, controlled by, and allowed only by approval of the OHCRA President or Vice-President. All Concessions will utilize the designated area, unless you are a member club **with prior approval**, to sell from your club tent. Concessionaire shall not assign, or sublet their designated space or any part there of.

2. OHCRA will not be liable to fulfill this contract if the Premises are altered or destroyed beyond the control of OHCRA. If the event for which Concessionaire contracts is cancelled or postponed, OHCRA is not liable for any claim by Concessionaire, and this agreement is terminated without notice. All rights granted Concessionaire herein are contained in this agreement. Disputes concerning the interpretation of any provision hereof shall be resolved by OHCRA, and its decision shall be final.

3. If the Concessionaire defaults under any of the terms herein, OHCRA shall be free to reassign the respective space to a third party.

4. Concessions are prohibited from selling or giving away undeclared items. Please list items/services to be sold below (attach additional sheet if necessary):

Please initial: **I hereby acknowledge and agree to abide by the above rules and regulations.** _____

Mail to:
OHCRA
P. O. Box 2498
Honolulu, Hi 96804
Attn: Jen Bossert

Or for faster assistance email:
jbossert00@gmail.com

OFFICIAL USE ONLY

Paid: _____ Cash _____ CC _____ Check _____ Date

Assigned Space: _____ Walkway _____ Official's Stand _____ Club Tent