

CSEC Procedure's

1. Club should notify CSEC Chairmen of damage or repair work needed for KOA canoe
At race site, by telephone, emailing
Notifying a CSEC committee member is OK, but then the CSEC committee member should notify the CSEC Chairmen right away
2. CSEC Chairmen to assign CSEC Inspector at that time of notification
Inspector assignment based on location of club, location of canoe being fixed at
Koa canoe should be at location it is being repaired
3. CSEC form MUST be filled out at time of Inspection
Inspector will look at damaged area and or repair work needed and sign off on CSEC form
Make sure that what is written on paper is work that is being done to KOA canoe
4. When work is completed, Club must call CSEC Inspector to notify them of work finished, then the Inspector should inspect KOA canoe to make sure only work written of CSEC form was done
Koa Canoe final inspection to be done at location where it was repaired
5. CSEC Inspector will sign off on CSEC form and take the original form with them.
Then mail it CSEC Chairmen
Luana Froiseth
791 Sunset Ave
Honolulu, Hawaii
Attention: CSEC
Or
Send it to OHCRA P.O. Box address(atten: CSEC) or hand deliver to CSEC Chairmen

Questions: