



Hawaiian Canoe Racing Association

Fundraiser Approval Form

Max 6 fundraisers p/club. ALL fundraisers require pre-approval. Approval forms must be provided at least 10 days prior to the intended event.

Member Club	
Name of Fundraiser Event	
Date / Time	
Estimated Gross Receipts of Event	
Details of Fundraiser, i.e., food sales, paddle-races, etc.	
Location of Fundraiser Event	
Is Owner of premises requiring a Certificate of Insurance? (attach COI request form)	
If yes, list name & mailing address of Additional Insured	
Is Security being provided?	
Is liquor being sold or being provided at no cost?	
If liquor is being sold, estimated liquor receipts	
Is there a limit on the amount of liquor that will be served to patrons?	
Will anyone be monitoring amount of liquor being served to patrons?	

*FOR ANY INDEPENDENT CONTRACTOR THAT WILL BE PROVIDING A SERVICE AT THE EVENT, I.E., ENTERTAINMENT; CATERER, ETC., PLEASE ENSURE THEY ARE INSURED AND THEY PROVIDE HCRA WITH A CERTIFICATE OF INSURANCE THAT NAMES HCRA AND YOUR MEMBER CLUB AS ADDITIONAL INSUREDS UNDER THEIR GENERAL LIABILITY POLICY.

Submit completed Fundraiser Approval form to the following:

1. Walter Vierra at wpv@hawaiiantel.net
2. Keri Mehling at kerionmaui@yahoo.com
3. Kainoa Scheer at kscheer@acwhawaii.com
4. Corazon Dumlao at cdumlao@acwhawaii.com